

JOB CHART OF DISTRICT FISHERIES OFFICER

- (1) The District Fisheries Officer being the head of the district will primarily be responsible for fisheries development of the district in Inland Fisheries/Reservoir Fisheries and Brackishwater fisheries in coastal areas. He will ensure different section of Fisheries Development i.e. the inland/reservoir/ riverine/ brackish water fisheries of the district and will keep the updated and upto date information and statistics of fisheries development of his district including the income coming from the fisheries resources under the above sectors, potential fisheries resources available in the district on these sectors and manpower potential engaged in the fisheries sector as a whole for the district.
- (2) Being designated as Assistant Registrar of Co-operatives in respect of fisheries societies of the district, he will also be responsible for the organization of Fishermen Co-operative Societies with the help of co-operative staff, their statutory inspection, election and will also conduct enquiry in his district and dispose the legal-matters as power vested as Assistant Registrar to him.
- (3) Being delegated the power to function as head of the office, he will exercise all administrative and financial powers delegated to him as the head of office.
- (4) He will also exercise his function as supervisory capacity the powers delegated to him from time to time in respect of establishment matters and financial powers to the sub-ordinate offices under his control.
- (5) As part of the direct control on the production of quality fish seed and distribution to the Pisciculturists and fish farmers of his district, he will exercise direct supervision and control through his technical staff in respect of:
 - (a) Technical survey, Selection and establishment of fish seed production centre and fish breeding farm in his district.
 - (b) Raising broodstock for production of quality fish seed through his farms.
 - (c) To take up induced breeding of major carps, exotic carps and common carps in the fish breeding farms of his district through the technical staff.
 - (d) For rearing the fish spawn and produce up to fry and fingerling stage in nursery and rearing tanks in order to get a minimum of 25% - 30% recovery from spawn to fry stage and 50% recovery from fry to fingerling stage for distribution among the Fish farmers/Pisciculturists and stocking fingerlings in his farms for

raising broodstock and in the reservoirs of his district as per stocking programme finalized.

(e) He will also supervise to ensure rearing of broodstock and marketable fish from the stocking tank~ of the farms of his district.

(f) The District Fisheries Officer himself will take up 20% Induced breeding, attend 40% spawn stocking in nursery tanks after checking the availability of natural fish feed in the tank and eradication of insects and other predators and 40% stocking of fingerlings for raising brood stock in his farms and in 20% reservoir stocking for checking the appropriate quantity, size and species composition stocked.

(6) The District Fisheries Officer through his block AFOs and Sub-ordinate Staff will obtain the indent for fish seed to be stocked in his district by the Pisciculturists/fish farmers and will arrange for timely supply to them required size fish seed including advanced fingerlings/yearlings with proper species composition and will ensure that no tanks and ponds of his district remain un stocked in a year.

(7) The District Fisheries Officer will assess and keep the account of supply of fish fry to the Pisciculturists and the farmers by the private traders with details of their names, addresses and if the fry are produced by them or brought from outside and selling to the farmers with test checks of at least 30 cases on the quality, size and species composition of the fries thus supplied by the private Pisciculturists to the farmers.

(8) The District Fisheries Officer will also take up through the Fisheries Officers and SFTAs/ JFTAs posted under his jurisdiction.

- i) Fisheries resources survey
- ii) Technical Survey for fish pond development, their soil analysis.
- iii) Implementation of special fisheries programmes like I. T .D. A. and MGNREGS.
- iv) Ensure fisheries development in blocks as per programmes drawn out by District Administration and District Fisheries Office.
- v) Hold regular monthly meetings of the AFOs/JFTAs/SFTAs in the district head quarters to review the work done by each of the officials. During the month, to sort out the bottlenecks if any and giving the coming months' target to them on each programme for implementation. The monthly review report should be sent to the Directorate on a scheduled time.

9) Being declared as the Drawing and Disbursing Officer in respect of his own office, he is responsible for timely expenditure of the allotment given to him under different schemes by observing the financial formalities in time.

(10) The District Fisheries Officer will undertake at least 10 days tour in a month of the blocks, rural and tribal areas for survey, identification of beneficiaries stepping up the fisheries development under MGNREGS, MMKY/ MKUY, PMMSY and other related schemes.

(11) The District Fisheries Officer will also prepare feasible schemes and arrange for bank finance for the fisheries Co-operatives in respect of viable fisheries schemes under-Inland, Brackishwater, Reservoir and Riverine Fisheries

(12) He will participate in exhibitions, seminars and other field Publicity within his district for popularizing the Pisciculture and the fishing industry

(13) The District Fisheries Officer will attend all D.D.C., D.C.C., D.L.R., Zilla Parishad and other relevant Meetings of the district.

(14) The District Fisheries Officer will take up inspection of his Sub-ordinate Office and fish farms annually in rotation to cover all the farms and subordinate office of his district during the year

(15) As the head of the district in fisheries, he will attend the visit of Ministers, V.I.Ps and Senior Level Officers of the Department and will keep close liaison with the District Authorities for fisheries development programmes.

(16) He will primarily be responsible for the achievement of fisheries targets fixed for his district under different programmes.

(17) The District Fisheries Officer will supervise the work of Additional Fisheries Officer attached to him and Assistant Fisheries Officers posted in different Blocks of the District for field inspection, field visits and supervising other technical matters and will also conduct store verification of his own office and his sub-ordinate offices in the district.

18) The District Fisheries Officer will adopt some tanks under MMKY/ MKUY/ ITDA/ PMMSY and personally supervise from the beginning of pond development till the harvesting, sale of fish, payment of the interest and proportionate capital loan to the Bank and continued Pisciculture in the coming years by the beneficiaries and will be responsible for achievement of the target of production given under the programme

19) The District Fisheries Officer will keep a close contact and liaison with other officers such as Chief Executive Officer, Zilla Parishad, Other line Department officers of Agriculture & FE/ Water Resources/ Mission Shakti and Panchayatiraj etc. with regard to achievement of the targets under different fisheries development programmes given to his district either through the Department or District Administration.

20) He will monitor and supervise implementation of flagship schemes like MMKY, MKUY, PMMSY, Integrated Farming System(IFS), Rainfed Area Development(RAD) etc.

21) He will also look after implementation of various schemes and periodically review achievement of officers under his control both offline and in Web portals like Go-SUGAM, DSS, FARMS and take corrective measures as and when necessary for smooth execution of various schemes and programmes.

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