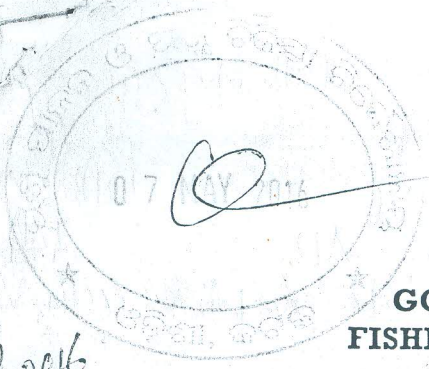


S.O. Gazetted

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M. Prasad  
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**GOVERNMENT OF ODISHA  
FISHERIES & ARD DEPARTMENT  
\*\*\*\*\***

with  
7.5.2016

No. 5380 /FARD, Date. 6.5.16  
2V-76/2015

To

The Director, AH & VS, Odisha, Cuttack

Sub: Formulation of job chart of CDVO/ Joint Director, AH & VS, Level-II/SDVO and Deputy Director, District Veterinary Hospital in OVS Group-A (Senior Cadre).

Sir,

P-34/c

I am directed to invite a reference to your letter No.2279, Dt.19.10.2015 on the above cited subject and to send herewith Job Chart of CDVO/Joint Director, AH & VS Level-II/SDVO and Deputy Director, District Veterinary Hospitals in the restructured OVS Cadre, Group-A (Senior Cadre) duly approved by Government for necessary action.

You are requested to communicate the job chart (copy enclosed) to the field functionaries forthwith, so that the work assigned are taken up at the earliest.

Any suggestion/modification of the job chart on ground of realities in future may be furnished subsequently to the Department for consideration of Government.

Yours faithfully,

Joint Secretary to Government

1159  
9.5.16.

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P.T.O.

**Job Chart of Sub-Divisional Veterinary Officers  
(OVS Group-A Senior) in restructured OVS Cadre**

1. He/ She will function as head of the ARD Sector of the Sub-division.
2. He/ She will supervise Sub-Divisional Veterinary Hospitals under his jurisdiction.
3. He/ She will submit monthly reports and returns of the Sub-division to the Chief District Veterinary Officer.
4. He/ She will act as the Drawing and Disbursing Officer for all Plan & Non-Plan schemes implemented in the Sub-Division, where such power is vested with him/her.
5. He/ She will supervise and inspect VDS/LACS and other field institutions under his jurisdiction and submit his/her report to CDVO.
6. He/ She will approve the tour programme and tour diaries of all field officers working under his/her administrative control.
7. He/ She will grant C.L to all Block Veterinary Officers/VAS working under his/her administrative control.
8. He/ She will ensure proper implementation of Animal Husbandry and Veterinary service programmes in the Sub-Division. He/ She will ensure that, health and breeding activities and all extension services to the beneficiaries under different schemes are properly implemented in the Sub-Division.
9. He/ She will place indents for medicines, equipments, vaccines and other articles for the institutions under his/her control to the Chief District Veterinary Officer.
10. He/ She will perform such other works as may be assigned to him/her by CDVO.
11. He/ She will be the Nodal Officer for administration of relief and rehabilitation measures in the Sub-Division.